



**VIA CERTIFIED MAIL AND HAND DELIVERY**

November 30, 2015

Dear Resident:

**Please read this important announcement.**

As you were recently made aware, Williamsburg Apartments has been sold and is under new ownership. Williamsburg was purchased with the intent to build a new housing community, and redevelopment of the property will begin in February 2016. Given this impending action, residents will need to relocate from the property.

Under the terms of your lease agreement, 60-days written notice is required for termination of your lease, and this letter shall serve as your 60-day notice. You will need to vacate the property prior to February 1, 2016.

We understand that this may be an inconvenience to you, and we would like to assist you in relocating to a new residence.

**Financial Incentives:** We are offering several financial incentives to help ease your transition to a new apartment. In addition to the financial incentives listed below, you will receive a full return of your security deposit (should you have one) on your move out date rather than 30-days after move-out as your lease provides.

The incentives outlined below will be paid on your move out date (immediately after you have moved out on or before one of the dates below) and are conditioned upon our timely receipt of written notice of your acceptance of the applicable incentive

Financial Incentive	Move-Out Date
<ul style="list-style-type: none"> <li>• \$1,000 moving allowance</li> <li>• 50% December rent rebate</li> </ul>	On or before Monday, December 18 *Notice MUST be received by December 15
<ul style="list-style-type: none"> <li>• \$500 moving allowance</li> <li>• 50% December rent rebate</li> </ul>	On or before Thursday, December 31 * Notice MUST be received by December 23