

Midtown Proscenium Suite 2200 1170 Peachtree Street NE Atlanta, GA 30309

Ph: 678.347.2200

Fax: 678.347.2210

City Schools of Decatur Central Offices at Beacon Municipal Center 125 Electric Avenue		May 6, 2016
Decatur, GA 30030	Client#:	1576
Dr. David Dude, Superintendent	File #:	1576-001
	Inv #:	398232

RE: Employee termination investigation

DATE	ТМКР	DESCRIPTION	HOURS	RATE	AMOUNT
3/7/16	JRP	Telephone call with B. Wilson regarding retention as an investigator; prepare for meeting with the Superintendent	0.40	\$185.00	\$74.00
3/7/16	JRP	Prepare for interview of Superintendent D. Dude	1.50	\$185.00	\$277.50
3/7/16	LT	Draft engagement letter	0.20	\$110.00	N/C
3/8/16	JRP	Interview of Superintendent D. Dude	3.00	\$185.00	\$555.00
3/8/16	JRP	Prepare for Employee 1, Employee 2, and Employee 3 interviews	0.90	\$185.00	\$166.50
3/9/16	JRР	Emails from and to D. Dude regarding investigation	0.10	\$185.00	\$18.50
3/10/16	JRP	Begin preparation for S. Riley interview	0.70	\$185.00	\$129.50
3/10/16	JRP	Legal research into potential issues that may arise during the investigation	0.20	\$185.00	\$37.00
3/10/16	JRP	Meeting with D. Hughes, S. Riley, B. Wilson, and D. Dude	2.00	\$185.00	\$370.00
3/11/16	JRР	Interview of Employee 1	2.50	\$185.00	\$462.50

Invoice #:	398232	Page 2	May 6, 2016		5, 2016
3/11/16	JRP	Review of documents provided by Employee 1	0.90	\$185.00	\$166.50
3/11/16	JRP	Review emails provided by D. Dude relating to S. Riley	1.10	\$185.00	\$203.50
3/11/16	JRP	Emails from and to D. Hughes regarding the investigation	0.20	\$185.00	\$37.00
3/11/16	JRP	Interview of Employee 2	1.80	\$185.00	\$333.00
3/11/16	JRP	Interview of Employee 4	0.80	\$185.00	\$148.00
3/11/16	JRP	Review personnel policies	0.30	\$185.00	\$55.50
3/13/16	JRP	Email from D. Hughes with witness list and suggested questions for interviews; prepare for interviews of Employee 3 and Employee 5	1.70	\$185.00	\$314.50
3/14/16	JRP	Interview of Employee 3	3.00	\$185.00	\$555.00
3/14/16	JRP	Interview of Employee 5; telephone call with Employee 5 regarding email communications with S. Riley	1.00	\$185.00	\$185.00
3/14/16	JRP	Review of S. Riley's evaluations	0.50	\$185.00	\$92.50
3/14/16	JRP	Emails from and to D. Golymbieski regarding interviews and documents needed to complete investigation	0.20	\$185.00	\$37.00
3/14/16	JRP	Email to D. Hughes regarding the interview of S. Riley	0.10	\$185.00	\$18.50
3/14/16	JRP	Prepare for interviews of Employee 6 and Employee 7; review documents provided by Employee 3	2.70	\$185.00	\$499.50
3/14/16	JRP	Review additional documents	1.00	\$185.00	\$185.00
3/15/16	JRP	Interview of Employee 6	3.00	\$185.00	\$555.00
3/15/16	JRP	Continue to review documents from Employee 1 regarding S. Riley	0.80	\$185.00	\$148.00

		·		Ý	
3/15/16	JRP	Interview of Employee 7	2.30	\$185.00	\$425.50
3/15/16	JRP	Prepare for interviews of Employee 8, Employee 9, Employee 10, and Employee 11; review personnel files	1.90	\$185.00	\$351.50
3/16/16	JRP	Interview of Employee 8	2.00	\$185.00	\$370.00
3/16/16	JRP	Interview of Employee 9	1.10	\$185.00	\$203.50
3/16/16	JRP	Meeting with D. Dude regarding time table for concluding the investigation	0.30	\$185.00	\$55.50
3/16/16	JRP	Email from D. Golymbieski with documents requested	0.10	\$185.00	\$18.50
3/16/16	JRP	Interview of Employee 11	1.10	\$185.00	\$203.50
3/16/16	JRP	Prepare for interview of S. Riley	1.50	\$185.00	\$277.50
3/16/16	JRP	Prepare for interview of Employee 12	0.40	\$185.00	\$74.00
3/17/16	JRP	Interview of Employee 12	0.80	\$185.00	\$148.00
3/17/16	JRP	Telephone call with Employee 10 to schedule interview	0.10	\$185.00	\$18.50
3/17/16	JRP	Interview of S. Riley	4.00	\$185.00	\$740.00
3/21/16	JRP	Telephone call from Employee 13 to schedule interview	0.10	\$185.00	\$18.50
3/21/16	JRP	Review of additional notes and documents	2.80	\$185.00	\$518.00
3/22/16	JRP	Emails from and to Employee 8	0.20	\$185.00	\$37.00
3/22/16	JRP	Interview of Employee 10	1.80	\$185.00	\$333.00
3/22/16	JRP	Email from D. Golymbieski with additional documents	0.10	\$185.00	\$18.50
3/22/16	JRP	Review of investigation notes to prepare for meeting with Superintendent	3.50	\$185.00	\$647.50

Page 3

Invoice #:

398232

May 6, 2016

Invoice #:	398232	Page 4	May 6, 2016		5, 2016
3/22/16	JRP	Telephone call with Employee 8	0.10	\$185.00	\$18.50
3/22/16	JRP	Interview of Employee 13	1.30	\$185.00	\$240.50
3/23/16	JRP	Additional review of notes and documents	4.00	\$185.00	\$740.00
3/23/16	JRP	Coordinate follow up interviews with Employee 1 and Employee 7	0.30	\$185.00	\$55.50
3/23/16	JRP	Follow-up interview with Employee 1	0.50	\$185.00	\$92.50
3/23/16	JRP	Email from D. Hughes with a list of teacher witnesses for S. Riley	0.10	\$185.00	\$18.50
3/23/16	JRP	Telephone call with attorney for employee to set up follow up interview	0.20	\$185.00	\$37.00
3/23/16	JRP	Legal research regarding any potential issues	1.70	\$185.00	\$314.50
3/23/16	JRP	Prepare for and interview with Employee 14	1.10	\$185.00	\$203.50
3/25/16	JRP	Email from D. Dude regarding investigation	0.10	\$185.00	\$18.50
3/25/16	JRP	Additional legal research; analyze information	1.20	\$185.00	\$222.00
3/25/16	JRP	Follow-up interview of Employee 7	1.40	\$185.00	\$259.00
3/28/16	JRP	Organize information gathered for meeting with Superintendent D. Dude	1.90	\$185.00	\$351.50
3/28/16	JRP	Meeting with D. Dude to go over investigation findings	2.30	\$185.00	\$425.50
3/29/16	JRP	Email from D. Hughes regarding estimated time until investigation complete	0.20	\$185.00	\$37.00
3/31/16	JRP	Telephone call with D. Golymbieski to schedule interview of Employee 15	0.10	\$185.00	\$18.50
3/31/16	JRP	Interview with Employee 15	1.20	\$185.00	\$222.00

Invoice #:	398232	Page 5	May 6, 2016		5, 2016
4/6/16	JRP	Telephone call with D. Golymbieski regarding final interviews needed	0.10	\$185.00	\$18.50
4/7/16	JRP	Telephone call to Employee 16 to schedule interview	0.10	\$185.00	\$18.50
4/7/16	JRP	Emails from and to A. Lightcap, attorney for employee, regarding timeline for the completion of investigation	0.10	\$185.00	\$18.50
4/11/16	JRP	Prepare for interview of Employee 16	0.30	\$185.00	\$55.50
4/11/16	JRP	Review notes from recent interviews to prepare for Board meeting	0.50	\$185.00	\$92.50
4/12/16	ЛР	Prepare for presentation of information gathered to the Board	2.30	\$185.00	\$425.50
4/12/16	JRP	Telephone call to Employee 16	0.10	\$185.00	\$18.50
4/12/16	JRP	Email from Employee 8 regarding the status of the investigation	0.10	\$185.00	\$18.50
4/12/16	JRP	Executive session at Board meeting	3.00	\$185.00	\$555.00
4/13/16	JRP	Emails from and to D. Dude	0.20	\$185.00	\$37.00
4/15/16	JRP	Telephone call from A. Lightcap regarding employee	0.20	\$185.00	\$37.00
4/21/16	JRP	Telephone call with A. Lightcap regarding comment on the recommendation	0.20	\$185.00	\$37.00
		Total Hours and Fees	79.60	<u></u>	\$14,689.00
EXPENSES		QTY	RATE	AMOUN	T
3/4/16	parki	ng - meeting with B. Wilson		\$4.0	0
3/8/16	parki	ng - interview of D. Dude		\$5.0	0
3/31/16	copyi	ng/printing - MARCH 2016		\$19.7	0

Invoice #:	398232	Page 6	May 6, 2016
3/31/16	Westlaw Lav	w/research - MARCH 2016	\$36.96
4/1/16	copying/prin	ting - APRIL 2016	\$3.00
	Total E	xpenses	\$68.66
	Total I	Fees & Expenses	\$14,757.66
	Balanc	e Now Due	\$14,757.66

TAX ID Number 58-2660636

TIMEKEEPER SUMMARY

Timekeeper	Total Hours	Rate	Total Billed
JRP	79.40	\$185.00	\$14,689.00
LT	0.20	\$110.00	\$0.00